



# PUBLIC NOTICE GTM 024/2015/16

### IN TERMS OF GREATER TUBATSE MUNICIPALITY SUPPLY CHAIN MANAGEMENT POLICY, QUOTATIONS ARE HEREBY INVITED FROM ELIGIBLE AND INTERESTED COMPANIES TO SUPPLY STATIONERY

## CARTRIDGES

ltem	Description	Commodity Code	Quantity
1.	HP 12A Black	Q2612A	20
2.	HP 53A Black	Q7553A	20
3.	HP 55A Black	CE255A	20
4.	HP 122 Black	CH561 HE	10
5.	HP 22 Tri-color	C9352AE	10
6.	HP 130A Black	CF350 A	10
7.	HP 130A Cyan	CF 351A	10
8.	HP 130A Yellow	CF 352A	10
9.	HP 130A Magenta	CF353A	10
10.	HP 650 Black	CZ101AE	10
11.	HP 650 Tricolor	CZ102AE	10

1 Kastania Street P O Box 206, Burgersfort, 1150 Tel: (013) 231 1000 Fax: (013) 231 7467 Website: www.tubatse.co.za





#### STATIONERY

Description	Quantity
Highlighter Pens Assorted	60
Rexel Staples No 56	15 Boxes
12 Digit Calculator	15
Cassette Assy Staples No.1200fx	05 Boxes
Sign-Here Stickers	20 Packets
Confidential Stickers	10 Packets
Pilot V-Ball Black Pens	05 Boxes
Bic Clic Pens-Red	03 Boxes
	Highlighter Pens Assorted   Rexel Staples No 56   12 Digit Calculator   Cassette Assy Staples No.1200fx   Sign-Here Stickers   Confidential Stickers   Pilot V-Ball Black Pens

Completed quotations must be placed in a sealed envelope and marked (**Request for quotations-for supply of stationery for municipality. Quotation be deposited in a tender box at first floor next to reception offices of Greater Tubatse Municipality's** Civic Centre. A compulsory briefing session will take place on the 05<sup>th</sup> August 2015. Closing on or before 10<sup>th</sup> August 2015, at 12H00. For further information contact Ms. Letsoalo M of SCM at **013 231 1231** and Malepe A L at **013 231 1230** 

- > Please note:
- > An Original Valid Tax Clearance Certificate is mandatory
- > Company registration papers are compulsory
- > Original or Originally certified copies of B-BBEE Certificate
- > Completion of original MBD4, MBD8 and MBD9 forms
- Tax invoice/Statement or lease agreement, and original signed letter by land lord, if bidders are from non-ratable areas, an Affidavit for both company and directors obtained from SAPS should be attached stating such arrangement.
- > Original certified ID copies of members /directors
- Prices quoted must be firm and inclusive of vat and other contingencies if registered as a vat vendor.
- > No late telegraphic facsimile-mail and telex bids will be accepted.

#### N.J. MOHLALA MUNICIPAL MANAGER

Date

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